



CLAPTON FOOTBALL CLUB RISK ASSESSMENT

Date:	28 th August 2020	Assessed by:	Vincent McBean	Position:	Chief Executive / Covid-19 Officer
RA No.	Clapton RA Version 1.a (Aug 2020)	Review Date:	14 th September 2020		

Who might be harmed				
League Officers	Players	Referees	Volunteers	Others
√	√	√	√	√

PPE (Insert √)		Known Hazards (insert √)	
			
√	√	√	√

Equipment Required
• Sanitising Spray for warm up and match equipment • First aid, PPE as per The FA First Aid Guidance including Disposable Gloves (Nitrile Examination Gloves), Anti Bac wipes, Fluid Resistant Surgical Mask (Type IIR), Anti Bac Gel, Disposal Aprons in a roll, Paper Towel Roll to cover Medical Couch, Clinical Bin bags for waste, Re-usable Goggles • Hand Sanitizers for the toilets • Thermometers (one per turnstile and one for the Officials, Directors & Player's Entrance) • Disinfectant for rinsing footballs etc.

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Activity	Task Specific Hazard(s)	Risk Rating			Mitigation Measures	Post Mitigation		
	Infection Risk of Covid-19	Likelihood	Severity	Rating		Likelihood	Severity	Rating
Communication	Infection risk of Covid-19	2	4	8	The club will follow all the guidelines issued by the Government, The League and The FA for the return of football. Everyone:- All Clubs / officers / match officials / volunteers will be provided with access and asked to read the FA 'Code of Behaviour' for distribution amongst their staff, officers, coaches, players and other volunteers. All Clubs has given clear instructions on what to include in their Match Day Confirmation Emails prior to arrival at the ground to opponents, match officials, League Appointed officials – to include instructions / information on the Home Club's match day procedures. All Clubs will be reassured and instructed to ensure they wash their hands and comply with social distancing. All Clubs will be directed to ensure that players, coaches, officers, volunteers undertake a self-assessment prior to attending the ground in regards to Covid-19 symptoms – and ensure those with attributed symptoms do not attend the ground but are advised to self-isolate for 10 days in compliance with UK Government current advice. All Clubs / officers / match officials / volunteers will be advised that anyone who wishes to shield will be permitted to do so. All clubs / officers / match officials / volunteers will be reminded of the Covid-19 symptoms and the need to follow the Government guidelines. All attendees at any League football matches data will be recorded and retained for a period of 21 days in line with the Clapton's Data Protection / GDPR policies. The details may be	1	4	4

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					used, upon request by the NHS Track and Trace to comply with their requirements. Communication will be issued to clubs, league officials, match officials, volunteers and others with regards to stadium controls in place by the leaseholder / land owner / ground sharing club and others for matches utilised by Clapton at the venues the party are responsible for. Clapton Officer(s) responsible for the COVID-19 Policy will observe the match in order to ensure compliance and reminders of compliance is adhered to.			
Joint Travel, car parking and external areas outside the ground	Infection risk of Covid-19	3	4	12	Match officials / league officials / players / club officials / others will be reminded of the need to comply with the latest Government legislation for travelling to and from matches. Users of local authority car parks and the park area are reminded to maintain social distancing and follow Government guidelines. Clapton will reiterate the FA guidance on the sharing of vehicles unless family members, but all also advise participants of the important of vehicle hygiene, personal hygiene, ventilation and face masks should a situation arise where it may occur.	1	4	4
Access Control (via turnstiles into grounds)	Infection risk of Covid-19	3	4	12	The FA / DCMS have issued maximum attendances from 22nd August 2020 of a maximum of 15% (150) over and above the normal club officers, match officials, league officials, County FA / FA officials / and others. The FA / DCMS have issued maximum attendances from 31st August 2020 of a maximum of 30% (300) over and above the normal club officers, match officials, league officials, County FA / FA officials / and others. Hand sanitisers to be utilised prior to entering grounds, whilst inside the ground and before exiting the ground. Manned access control will be managed via turnstiles which will be wiped clean.	2	4	8

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					A give way / one way system will operated around the ground as far as reasonably possible with social distancing markers in place. PPE will be provided if medical assistance is required and social distancing is not possible. Signage inside the stadium will provide guidance and reminders of social distancing measures.			
Access Control (via officials entrances)	Infection risk of Covid-19	2	4	8	Track and Trace will be populated via EvePass.com at league organised fixtures where possible (alternative arrangements will be made by Club Covid-19 officers for those who are unable to access EvePass.com). Track and Trace data and/or temperature monitoring (below 37.8°C will be in place until further notice.			
Spectator stands & terracing	Infection risk of Covid-19	3	4	12	The FA / DCMS have issued maximum attendances from 22nd August 2020 of a maximum of 15% (150) over and above the normal club officers, match officials, league officials, County FA / FA officials / and others. The FA / DCMS have issued maximum attendances from 31st August 2020 of a maximum of 30% (300) over and above the normal club officers, match officials, league officials, County FA / FA officials / and others. Spectators will be allocated seats in stands or designated standing areas provided with social distancing in place for match attendees. Track and Trace data and/or temperature monitoring (below 37.8°C will be in place until further notice.	2	4	8
Movement around the building	Infection risk of Covid-19	2	4	8	Hand sanitiser provided before entering the entrance by whatever means. Signage inside the stadium will provide guidance and reminders of social distancing measures. Give way signs to be applied to corridors and the 'pinch points' where social distancing opportunities are limited.	1	4	4

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Health & Safety Arrangements and First Aid (General)	Infection risk of Covid-19	2	4	8	Medical and PPE provision is available at the ground to follow the FA PPE level requirements for First Aid. First Aiders are advised to wash hands after treatment and record name, date and treatment provided for NHS Track and Trace process. Suitable sanitisation process in place for stadium touch points. Signage regarding handwashing and social distancing is displayed. Handwash, sanitiser and wipes are available. Emergency evacuation procedures have been reviewed alongside the fire risk assessment.¹	1	4	4
Changing Rooms & Wash room (including showers) facilities	Infection risk of Covid-19	3	4	12	Changing rooms / wash room facilities will be used for matches where required to do in accordance with the FA Return to Football Guidance document. However, all team and match officials will be asked to attend matches already changed. (Currently changing rooms and shower facility are not available) All match officials and players are requested to shower at home following matches. Where changing rooms / wash room facilities are to be used then they will be treated at least every 30 days or as required with sanitising solution to combat Covid-19 and other viruses. Changing rooms, if utilised will be sanitised prior and after use adhering to social distancing and Government and FA guidance. Only authorised personnel to access changing rooms and wash room facilities and each will be clearly marked with the maximum number of individuals permitted access and this communicated to all teams and officials prior to matches. Changing rooms to be used only for changing and/or showering and no other purpose.²	2	4	8

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Toilets	Infection risk of Covid-19	3	4	12	Toilets will be treated at least every 30 days or as required with sanitising solution to combat Covid-19 and other viruses. Outside and spectator toilets will have a one in / one out approach. Clear signage will be present to indicate the one in / one out approach to the general public. During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required. Toilets will be allocated 'Home' and 'Away' inside the building where possible for players.	1	4	4
Entry into stadium via tunnel	Infection risk of Covid-19	2	4	8	Will be staggered and teams will follow each other out (rather than the traditional side by side following officials). Social distancing will be observed.	1	4	4
First Aid / Physiotherapy (players)	Infection risk of Covid-19	2	4	8	Medical Room Anyone entering must wash hands and wear a fluid resistant surgical mask. No soft tissue massage will be performed until further notice. Medical room(s) to be sanitised by physiotherapist after each visit. Physiotherapist to wear Level 2 PPE. On Pitch Physiotherapist will wear Level 2 PPE Anyone assisting will need disposable gloves and fluid resistant surgical mask (Type IIR). All equipment used will be disposed of or sanitised.	1	4	4

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Warm Ups, breaks, half time and post-match warm downs	Infection risk of Covid-19	3	4	12	Players will be reminded to keep social distancing a priority during any breaks. Players will be asked to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break. Volunteers/Staff reminded of social distancing.	2	4	8
Competitive Match Play	Infection risk of Covid-19	3	4	12	The League to be sanctioned by the FA before any match play. Safety briefings prior to competitive activities should be provided reminding participants of the FA Code of Behaviour and the requirement to social distance during breaks in play. No pre-match handshakes. Players will be asked to hand sanitise prior to kick off. Huddles should not take place. Team talks (held outside where possible) can take place, as long as social distancing is observed. Coaches, other team staff and substitutes are allowed but must always observe social distancing on the touchline / in technical area where possible. Social distancing should be observed during interactions when a substitution is being made. Additional seating will be provided to allow for social distancing. Match preparation meetings with match officials should be held. Set plays - freekicks: Referees and Coaches should encourage players to get on with the game and not unnecessarily prolong set play setup, such as defensive walls. • Set plays - corners should also be taken promptly to limit prolonged	2	4	8

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					close marking Goal posts should be wiped down before matches, after matches and at half time. • Goal celebrations should be avoided Interactions with Referees and Assistants Referees should only happen with players observing social distancing. Football should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then it should be sanitised before entering play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible. Goalkeepers to be encouraged to disinfect their gloves regularly.			
Post Match	Infection risk of Covid-19	2	4	8	Return club kit (shirts /bibs / balls to coach 1Change back into personal kit on pitch side or in designated areas. All equipment, including first aid bags, must be cleaned using antiviral sprays, whilst wearing appropriate PPE. Dispose of used items as recommended and double bags items. Clothing must be washed between sessions.	1	4	4
Clubhouse (bar)	Infection risk of Covid-19	3	4	12	Adhering to social distancing measures as directed by the Government. No lineal drinking – seated drinkers inside club house facilities only.	1	4	4
Hospitality	Infection risk of Covid-19	3	4	12	Due to the possible risk of cross contamination – the League assessment is that at present hospitality cannot be safely maintained. Unless Food is individually wrapped and handled as little as possible.	1	4	4

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ENSURING THAT YOU ALWAYS FOLLOW SOCIAL DISTANCING MEASURES. IF YOU ARE UNSURE OF ANY PROCESSES, THEN PLEASE ASK.

Risk Matrix		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
Likelihood	5: Certain (>90%)	Moderate	High	Extreme	Extreme	Extreme
	4: Likely (>50-90%)	Moderate	Moderate	High	Extreme	Extreme
	3: Possible (20-40%)	Low	Moderate	High	Extreme	Extreme
	2: Unlikely (5-15%)	Low	Low	Moderate	High	Extreme
	1: Rare (<5%)	Low	Low	Moderate	Moderate	High

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